

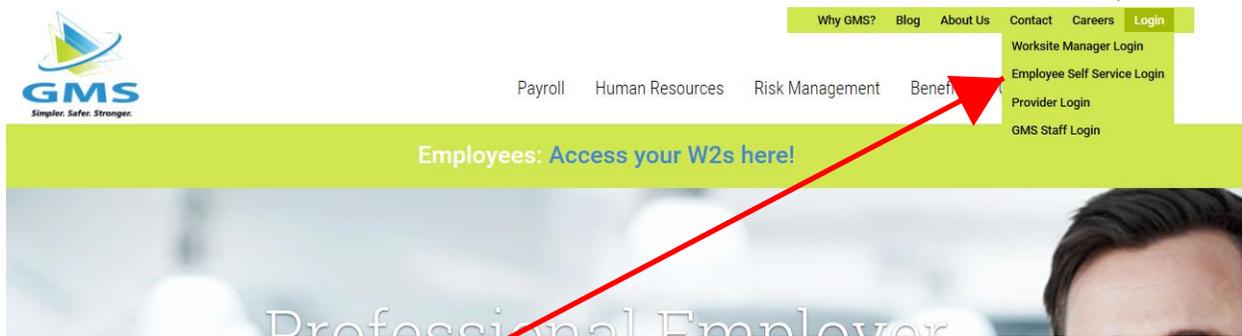
How to Access GMS Connect Employee Self Service (ESS)

Option 1 - Enter the following URL into your browser:

<https://gmsee.prismhr.com/gms>

Option 2

Go to www.groupmgt.com and hover over the “Login” drop down.



Select “Employee Self Service Login” which will bring you to this page:



GMS Connect Employee Self Service

PLEASE NOTE: System Maintenance will take place Sunday, February 4th from 5 a.m. to 12 p.m. EST and will be unavailable during that time. Also, employees are able to download their W2's.



Enter your Username and Password.

Username and Password will be your Social Security Number with the dashes (i.e. Username = 999-99-9999, Password = 999-99-9999) **unless you have changed this information previously.**



Username

Continue

Once you are in you will see your personal employee self-service dashboard below. Note that your dashboard may appear different depending on which GMS services you have. Select **"Payroll"** then **"Check History"** to see your check stubs.

